



295/297 Kenilworth Road, Balsall Common CV7 7EL
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Balsall Parish Council Meeting Wednesday 9th August 2023 @ 7:30pm

Notice is hereby given of the Balsall Parish Council Meeting to be held at **Westlake Room**, Balsall Common Village Hall, 112 Station Road, Balsall Common CV7 7FF.

Councillors are summoned to attend for the purpose of resolving the business to be transacted.
The Public and Press are cordially invited to attend.

Tracey Carpenter
Clerk & RFO
25th July 2023

AGENDA

- 1. In Attendance**
- 2. Apologies for absence:**
- 3. Declarations of Interest**
- 4. Minutes Resolution** to approve as a correct record the Minutes of the Parish Council Meeting held on Wednesday 12th July 2023
- 5. Public Forum**
Residents are invited to make representation on items on this agenda and these will be invited by the Chairman immediately before the meeting considers that item.
Residents of the parish are invited to make representation on any issue. The council will respond in one of the following ways:
 - Complaints will be referred to the Clerk for action;
 - Councillor(s) may undertake to follow up the issue;
 - Agree an agenda item for the next meeting
- 6. Ward Councillors to provide an update on items of interest**
- 7. Planning Applications**
(7.1) Council to consider and agree responses to the following Planning Applications;
PL/2023/01421/MINFHO 6 Winsford Close Balsall Common Solihull CV7 7UB - Single storey extension to side, loft conversion of garage to include 2No dormers and single storey front hallway extension (Re-submission of PL/2022/01172/MINFHO). Comments due 31st July extension requested
PL/2023/01323/VAR Pool House Wootton Green Lane Balsall Common Solihull - Variation to approval PL/2021/02504/PPFL comprising changes to roof and fenestration and new porch – comments due 2nd August extension requested
PL/2023/01489/MINFHO 536 Kenilworth Road Balsall Common Solihull CV7 7DQ - Single storey rear extension – comments due 8th August extension requested
PL/2023/01554/PPFL Stable Building Oldwiche Lane East Fen End Solihull - Erection of replacement stable block, detached barn, and new greenhouse -comments due 17th August

PL/2023/01412/MINFHO 5 Stoneton Crescent Balsall Common Solihull CV7 7QG - Proposed first floor side extension to create 2 No bedrooms and a bathroom – comments due 18h August

PL/2023/01520/PPOL Land At Station Road Balsall Common - Outline planning application with all matters reserved except access for the erection of up to 970 residential dwellings including affordable housing (use Class C3), the construction of the length of the Balsall Common – comments by 23rd August

(7.2) To note the following Planning Determinations;

PL/2023/00830/TPO 5 Ashley Way Balsall Common Solihull CV7 7UP – Approved

PL/2023/00460/ADV Trevallion Stud Wootton Green Lane – Withdrawn

PL/2023/01143/MINFHO 12 Balsall Street East Balsall Common Solihull CV7 7FR – Approved

PL/2023/01054/TPO 7 Turnpike Close Balsall Common Solihull CV7 7SD – Approved

PL/2023/01372/MINFHO 4 Bradley Croft Balsall Common Solihull CV7 7PZ - Approved

(7.3) Awaiting Planning decisions;

PL/2023/00013/HS2DIS Land To The North East Of Berkswell Railway Station – Awaiting decision

PL/2023/01204/TPO 7 Burberry Grove Balsall Common Solihull CV7 7RB – Awaiting Decision

PL/2023/01080/MINFHO 68 Needlers End Lane Balsall Common Solihull CV7 7AB – Awaiting Decision

PL/2023/00114/PPFL Land By 170 Kenilworth Road Balsall Common Solihull – Awaiting Decision

PL/2023/00781/MINFHO 11 Balsall Street Balsall Common Solihull CV7 7AR – Awaiting Decision

PL/2023/00477/MINFHO The Old Barn Fen End Road Fen End Solihull – Awaiting Decision

PL/2023/00996/MINFHO 23 Balsall Street East Balsall Common Solihull CV7 7FQ – Awaiting Decision

PL/2023/00859/VAR Forge House Table Oak Lane Meer End Solihull – Awaiting Decision

PL/2023/01240/TPO 23 Hawkswood Drive Balsall Common Solihull CV7 7RD – Awaiting Decision

PL/2023/01295/PPFL The Barn At Packwood Poultry Oldwiche Lane East Fen End – Awaiting Decision

PL/2021/01360/MAJFOT Land At 722 Kenilworth Road And Land Adjacent To Harper Fields Care Home Balsall Common Solihull – Awaiting Decision

PL/2023/01365/PPFL Oakes Farm Shop Balsall Street Balsall Common Solihull – Awaiting Decision

PL/2023/01422/MINFHO 100 Station Road Balsall Common Solihull CV7 7FL – Awaiting Decision

8. Accounts

(8.1) Bank Reconciliation

To sign off Bank Reconciliation for the period 01.07.23 – 31.07.23

(8.2) To note the Cashbook and Reserve Movements reports for July 2023

(8.3) To approve the following payments below using the General Power of Competence for the month of July 2023

(8.4) To propose to nominate two Councillors to authorise this month's bank payments as per Agenda Item (8.3)

(8.5) Proposal to nominate a Councillor to undertake quarterly Internal Control checks 2023.

Inv. Date	Inv. No.	Payee	Description	Vat	Gross
25.08.23	Payslip	Tracey Carpenter	August Salary		-
31.07.23	2023/BPC20	J Parry-Evans	July Cemetery work	-	1500.00
17.07.23	1579	AMS	Playground inspections June	-	180.00
03.05.23	BCP23123	Warks Conservation	Willow Park	-	100.00
14.07.23	2741495	Viking	Printer ink / Tape measure	17.97	107.83
17.07.23	3557	Pied Piper	Mole Control July	17.00	102.00
13.07.23	457	WALC	Data protection LM	3.20	19.20
27.07.23	Q1 23/24	HMRC	PAYE & NI	-	2638.55
01.08.23	MEM244736-1	SLCC	Annual Membership 1.8-31.7	-	279.00
14.07.23	23-07-177	Fairways	Willow Park Bench	278.00	1,668.00
01.08.23	23-08-034	Fairways	Grounds Willow Park	60.63	363.80
01.08.23	23-08-034	Fairways	Grounds Temple Balsall	123.80	742.85
01.08.23	23-08-034	Fairways	Grounds Oakley	55.89	335.35

(8.5) Proposal to note Lloyds Bank Card spend (Unity Trust) for the period 01.07.23 – 31.07.23

- * Monthly Fee (dd) £3
- * Monthly Adobe (dd) £19.97
- * Bollard Padlock (Amazon) £42.20

9. Proposal to approve cemetery maintenance costs:

- (9.1) Replace 17m car damaged fence or make insurance claim with a policy excess of £250
Quotes obtained, preferred contractor Fairways £1,750 + vat
 - (9.2) Replace 25m picket fence as the deteriorated state of the current fence leaves no option but to replace it entirely with a new one, highlighted by the removal of one of the trees in the old part.
Quotes requested, preferred contractor Fairways £2,970 + vat
 - (9.3) Rehang gate, Fairways £150 + vat
 - (9.4) Re-install bollard to include concrete base & padlock, Fairways £250 + vat
10. **Proposal to approve regularising the** Oakley Playground arrangement by a formal lease from SMBC.
- (10.1) **Proposal to authorise** the Clerk to arrange the legal lease agreement with SMBC.
 - (10.2) **Proposal to set up** a working group to develop proposals for Oakley playground improvements.
11. **Proposal to nominate a Councillor** to work with the Clerk on responding to a Freedom of Information Request: Agreement Details for Land Use on Meeting House Lane
12. **Proposal to receive** a verbal update on the Community Health and Wellbeing Group from Councillor Sara Kirby and Councillor David Slatter
13. **Proposal to receive** a verbal update on the Solihull Area Meeting from Chairman Councillor Liz Macdonald
14. **Proposal to receive** a verbal update on the Balsall Common Viaduct - Design Summit meeting with SMBC Wednesday 2nd August from Chairman Councillor Liz Macdonald
15. **Proposal to receive** a verbal report on the Berkswell EM on 7th August from Councillor Richard Drake.
- (15.1) **Council to agree** to support Berkswell PCs objection to the application for a care home on land off Oxhays Close as it is in contravention both the Berkswell NDP and the Solihull Draft Plan. Compliance with parish NDPs and the draft SLP are vital to both parishes.
 - (15.2) **Council to agree** Councillor Drake will represent Balsall PC at any subsequent Planning Committee meeting.
 - (15.3) **Council to agree** to support Berkswell PCs objection to the application for Land At Station Road Balsall Common PL/2023/01520/PPOL (also agenda item 7.1)
16. **Proposal to approve** applying to the Arden Free Tree Scheme for more trees for Willow Park. (Applications need to be submitted by the end of August)
17. **Proposal to form** a working group to elevate the Christmas Lights Turn-On event on Friday 24th November to new heights and encourage more community engagement.
18. **Correspondence**
- (18.1) **Councillors: Help Requested** - National effort to protect Neighbourhood Development Plans
 - (18.2) **Proposal to respond** to SMBC Highways regarding the proposed Kenilworth Road Highways Project by 10th August
 - (18.3) **Proposal to arrange** a meeting with a Land & Planning Company regarding Barwood Land-Land at Pheasant Oak Farm, Balsall Common
19. **Date and Venue of Next Meeting**
The date of the next Parish Council Meeting is to be Wednesday 13th September 2023 in the Westlake Room, Village Hall, Balsall Common

